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| **Equal opportunity monitoring form**  |
|  | HR Reference number: |  |
| Oxford Innovation is committed to ensuring that all eligible persons have equality of opportunity for employment and advancement on the basis of ability, qualifications and aptitude for the work. To ensure the effective implementation of the Equal Opportunities Policy all applicants are requested to complete the following questionnaire. This questionnaire will be removed from your application form and will be strictly controlled separately from your application form.**This questionnaire will not be seen by either the short-listing or interview panels.** |
| **Personal details:** |  | **Official use only:** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date of birth:** |  |  | Dob |  |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Gender:** | Male |  |  | Female |  |  | Gender |  |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Family status:** | Married |  |  |  | Single |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  | Status |  |
|  | Divorced |  |  |  | Separated |  |  |  |  |  |  |
|  |  |  |  |  |
|  | Widowed |  |  |  | Cohabitant |  |  |  |  |  |  |
|  |  |  |  |  |
|  | Civil partnership |  | Dissolved civil partnership |  |  |  |  |
|  |  |  |  |  |
|  | Other, please specify |  |  |  |  |

|  |  |  |  |  |  |  |  |  |  |
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| **Ethnic origins:** | White |  |  | Indian |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | Pakistani |  |  | Bangladeshi |  |  |  | Ethnic origin |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  | Chinese |  |  | Irish Traveller |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | Black African |  |  | Black Caribbean |  |  |  |  |
|  |  |  |  |  |  |
|  | Black other, please specify |  |  |  |  |
|  |  |  |  |  |  |
|  | Mixed ethnic group, please |  |  |  |  |
|  | specify |  |  |  |  |
|  | Other, please specify |  |  |  |  |

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| --- | --- | --- | --- |
| Please state your nationality or citizenship (for example, British, Irish, Polish): |  | Nation |  |
|  |  |  |  |

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| **Persons with and without a disability:** |
| A person has a disability if he or she has “a physical or mental impairment which has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities” (Disability Discrimination Act, 1995) |
| Do you, in accordance with the above, have a disability? |  | Yes |  |  | No |  |  | Disability |  |
|  |  |  |
| If yes, please state nature of disability:  |  |  |  |
|  |  |
| If no, have you ever had a disability? |  | Yes |  |  | No |  |  | History |  |

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|  | **Official use only:** |
| **Persons with and without dependants:** |  |
| Have you any caring responsibility? |  | Yes |  |  | No |  |  | Dependants |
|  |  |  |  |  |  |  |  |  |  |
|  | Children |  |  | Relative |  |  | A person with a disability |  |  |  |  |
|  |  |  |  |  |  |
|  | Other, please specify |  |  |  |  |
|  |  |  |  |  |  |

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| **Religious affiliation or community background:** |
| 0xford Innovation is required by The Fair Employment and Treatment (NI) Order 1998 to monitor the perceived religious affiliation or community background of its employees and applicants. In accordance with the Monitoring Regulations 1999, we are asking you to indicate the community to which you belong by ticking the appropriate box below: |
|  |  |  |  |  |
| I am a member of the Protestant community |  |  |  | Code |  |
|  |  |  |  |  |
| I am a member of the Roman Catholic community |  |  |  | Method |  |
|  |  |  |  |  |
| I am a member of neither the Protestant nor Roman Catholic communities |  |  |  |  |

**Please note:** If you do not complete this section, we are encouraged to use the ‘residuary’ method, which means that we can make a determination on the basis of personal information on your application form.

|  |  |  |  |
| --- | --- | --- | --- |
| **Religious belief or tradition:** |  |  |  |
| Please specify your religious belief, for example, Christian, Hindu, Muslim, please specify |  |  | Religious belief |
|  |  |  |  |  |
| No religious belief |  |  |  |  |  |
|  |  |  |  |
| Not disclosed |  |  |  |  |  |

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| **Additional information:** |
| To monitor the effectiveness of our advertising, please indicate where you saw this job advertised: |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Belfast Telegraph |  |  |  | Irish News |  |  |  | Newsletter |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Sunday Life |  |  |  | Specialist journal |  |  |  | Other |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
| Online job boards |  |  |  | Word of Mouth |  |  |  | Nijobfinder.co.uk |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Other, please state where: |  |  |  |  |  |  |